



Sittingbourne RUFC

Est 1976

Gore Court Cricket Club, The Grove, Key Street,
Sittingbourne Kent ME10 1YT

MINI/YOUTH COMMITTEE MEETING

Monday 24 August 2026 (Teams)

Present

Martin Clark (Vice-Chair; U13), David Hall (Secretary), Simon Fudge (DOR), George Catlin (Schools), Kelly Miller (Safeguarding), Dan Moore (U9), Chris Nutley (Vice-Chair Development), Alan Sharman (Junior Coordinator),

Apologies/Distribution list

Alex Green (U12), Simon Borthwick (Mini Fixt), James Fassensfelt (Treasurer), Ryan Creasey (U8), Matt Diamond (U8), Steve Hallett (U14), James Hobson (U11), Gary Miller (U17), Ben Teeder (Mini Chair; U6/7), Chris Tombs (U18).

Item	Action
Matters Arising from Last Minutes	
Martin to meet with Adam Youens to find out his schools' programme for next season. Adam is away for summer. Noted Westlands PE teacher has been at Club T1 on Fridays.	MC
After discussion, agreed not appropriate to invite Adam to Committee meetings	
Finance	
Subs unchanged. Website updated to new age groups	
Recruitment	
Sittingbourne players in U15 will pay Anchorians subs. Greg Phelps acting as Sittingbourne contact. CN drafted MoU, SF reviewing.	CN, SF
Fixtures and Leagues	
EK Mini and Junior Fixtures on website.	
Bring-a-Buddy on 18 October clashes with Ashford Mini Festival. Will re-arrange Anchorians fixture on 25 October. Steve Hallett will do leaflet.	SB, GC
Need to arrange for accommodating payers with no experience at Bring-a-Buddy and also at beginning of season. SF to arrange	SF
All coaches to update names of WhatsApp groups for new season. AI to remind	AS
Schools	
Year 5/6 T1 Festival Wednesday 7 October 10.30; Year 3/4 Skills Development Wednesday 14 October 10.30. Simon and Dan volunteered to help on day.	GC
Adam Youens organising T1 Festival for Year 7/8 boys and girls on Thursday 15 October 2026. Need to find out what support he requires. Should involve Women's section.	
Equipment	
Thanks to all who helped with working group to clear up area by home changing rooms. Still a lot of shirts to be sold. Offer to local schools unsuccessful. DH to look at selling on Sundays.	DH
Coaches to message Simon for any other kit and balls	All
Simon to sort out keys for containers. Sorted 26/8/26	SF
Simon to order First Aid kits	SF
Need new Equipment Manager	



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Safeguarding	
• Kelly Miller and Tracy Fudge now Safeguarding Officers. Martin has new poster	MC
• DBS done for Tracy and Kelly. Agreed don't need DBS for Tash Jeffery, Dave Hicks.	DH
• Jamie Gash, Gary Miller and Chris Nutley coming up for renewal. Need DBS for Greg Phelps.	DH
First Aid	
• Simon has renewed Proactive subscription, but no feedback from coaches. Simon will resend. All coaches and helpers should be on to carry out pre-match pitch inspection, report injuries. Simon will go round to check coaches first Sunday back.	SF
• Simon to look at First Aid qualifications and arranging course with Nobby Clark. Pete Thompson may also be able to arrange course for free using funds he has.	SF
• Need Rugby Safe Officer to replace Scott Nunn. Pete Thompson possibility (again).	CN
Coaching	
• New RFU Learning Platform has been launched. Simon has sent out details, but poor take up. All coaches must complete mandatory eLearning courses. These should now be listed when you log in. Simon will organise breakout sessions.	SF
Newsletter	
• Next Newsletter to be issued soon.	HC
AOB	
• Dan raised the question of playing up at Mini Age Grades. A message had just been issued by Steve Jeffrey that Kent RFU had confirmed playing up an age grade at Mini level is not allowed under any circumstances, even where U7 and U8 have been playing together and move up to U9.	DM, JH
• Poor attendance of Committee Meetings by coaches was noted. All age groups should provide at least one representative at all Committee meetings to maintain communication.	All
• DH noted very nice Introductory Handbook for Women's rugby training now on Women's page of website.	SF
• Need to have stock check on gazebos. Can order spares. DH and GC will organise.	DH, GC
• DH said he wishes to stand down as Secretary and Youth Sec at end of season. Happy to help next season, but need to find new recruit.	DH, All
Next Meeting	
• Next meeting Monday 7 pm 21 September 2026 at Club.	