



Sittingbourne RUFC

Est 1976

Gore Court Cricket Club, The Grove, Key Street,
Sittingbourne Kent ME10 1YT

SRUFC Committee Meeting Tuesday 21 April 2026 (on Teams)

Present

Martin Clark (Vice-Chair), Hayley Clark (Safeguarding), David Hall (Secretary), Simon Fudge (DOR), Deane Gaunt (Membership), Steve Jeffery (Chair), Chris Nutley (Vice-Chair), James Fassenfelt (Treasurer), Natasha Jeffery (Trainee Secretary), Lucy Davies (Social), Gary Miller (Head Coach), Alex Green (Youth Chair), David Hicks (President)

Apologies/Distribution List

Jack Miller (U9/Women). Al Sharman (Junior Chair), Chloe Tyler (Women's Rugby), Luc Jeffery (Social Media).

Matters Arising	
Tour has been agreed for Belgium, with Luc to organise	CN/LJ
Committee Matters	
Committee Action Plans to be revisited next season.	
Need to set up Sub-Committees for new Club Delivery and Management/Business. Need list of roles to be filled. Hayley can write job descriptions.	Exec
Possibly contact Swale Volunteer Service (swalevs.org.uk). They can post events. Hayley to revise description after Roger visit	Hayley
AGM confirmed as Tuesday 2/06- these mean papers need to be circulated by 02/05 latest. CN to share last years AGM with SJ . Event to be posted on website & sent to available email addresses. Book club with Sharon. Exec positions tbc	SJ, DH/CN
GCCC Update	
No meeting	
Comms/Website	
Sittingbourne FM keen to support results & also want an interview. Simon gave interview and will provide link to share on our social medias . Will let us know when airing	CF/SF
U12/U13 have provided match reports for Facebook page and very well received by players, so need to repeat for other age groups.	Junior coaches to Luc
Finance	
Adult subs income £8,685 (total last season £8,914); Juniors £12,955 (£11,595); Donations/Sponsorship £33,220 (£14,834); total income £56,171 (£38,716); expenditure £46,286 (£36,554); total funds £21,993 (£12,108).	CN/Martin
We have merged the U14's with Anchorians. Glenn Matthews standing down and Greg Phelps has agreed to lead for Sittingbourne. We need a MOU (memorandum of understanding) roles and how subs are organised. Also discussed that we have lost U15's and U16's age groups but we have a strong mini section coming through	GP/CN
Need to encourage Buy-a-Brick & get lottery ticket sales up, suggested QR poster code to be put up in Club. 19 Buy-a-Bricks so far =£2200. Luc to add to social	LJ
Martin is putting a pack together on what the coaches get for volunteering such as Volunteers' Day, free VPs lunch plus use Akuma" kick back" to provide a volunteer top or similar. Can we also put a length of service award out there on the newsletter?	MC/HC



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Playing/Coaching Update	
1st XV have still won all matches except one. Still top of table. In Final of Kent Cup (3 May) and Papa John's quarter-final (2nd May). U12/13 and U9 will training in morning and support last game of season 25/04. Steve also has fire cannons. 2's also having a great season – fourth in league and won last five matches.	MC/SF
Simon is going to run social T1 over summer. Poster & plan to be circulated to advertise (LJ) starting 29th May at 6.30pm, bar open. He has also applied for a grant for funding for T1 family also plans to run a rugby summer camp	SF/ LJ
Registration for Pro-active renewal has been done. Steve to speak to Tonka on whether he is group admin and if so can he make Chris/Simon Group admin	SJ
Minis/Juniors	
Minis going well. We hosted a successful Kent U11 tournament on 29 March good feedback. Made £260, down on last season and next season need to work out how we make a bit more money.	AG
U15 and U16 essentially folded. Next season U17 will play in Colts, no U16, U15 with Anchorians.	
Women's Rugby (no-one available to update)	
Gaining momentum. Agreed to focus on senior rugby to build club. Jamie to speak to the 12-year-old parents & suggest alternative club for them. Team played 19/04, lost 12-10 to Faversham but momentum was good & they are playing well. 12 out of 17 players from Sittingbourne.	JG
Check all players are registered with the club for insurance purposes (any player needs to be registered with a club)	LC, CT
There is a player meeting 22/04 & the players will vote on which league they wish to join next year (possibly one way) JG/CT to update next meeting	
Discussion on membership payments. Agreed to collect per match via card into the club account	JG/CT
Need physio – ideally not a player, we have 1st aiders but still need to fill this role	All
We have secured a uni student who is keen to do our match reports for social media, put them in touch with Luc	LJ
Development Update	
Started car park and footings to Clubhouse. Drone footage to be taken & circulated. Confirmed 100-year lease documents started. Noel Stockdale (Stocky) has agreed to come onboard to support the project and Roger, CN is meeting Quinns next Friday (time tbc) about 3rd pitch. Kitchen to be provided to us free of charge. There is a webinar on robotic lawnmowers next week Tuesday 28th @7pm. Google earth updated & shows pitches that can be shared	SF/CN
Equipment	
Now have two working defibs. Need to take one to top pitches for matches (including Swale Shield)	SF, JT
Duffy will remove old scrummage machine for us. Duffy to look at old generator	SJ



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Recruitment	
Check we have the two teardrop flags in the undercroft. . Martin has Canva subscription. James/Jamie to arrange production?	DH
Sponsorship	
Jamie has secured further sponsorship with Ryan (suggest to pay for his Club Dinner)	
Safeguarding and First Aid	
Scot Nunn will attend a meeting with Simon this Sunday. Need to look at other options for a 1st aider. Simon to stand in for now until we can source one	SF
Need First Aider for 2nd XV. Nutley, Dan Moore and Jamie G qualified, but best to have non-player, still looking to secure a non-playing First Aider.	
Simon to check first aid qualifications. Look to run new course. Nobby run for approx. 12 people last time, Simon to check with Nobby on availability. Refresh First Aid kits for most age groups. 1st game of season SF will refresh kits with coaches. L3 & above external courses count as 1st aid	SF
Coaches Handbook issued. A lot of useful links to RFU docs.	
Social	
Club Dinner for 50th Year Saturday 23 May 2026. Simon to get speaker.	LD, SF
88 tickets sold plus Lucy has another 20 ish. (97 sold; 24/4). If we only sell 100 tickets our liability is 3.5k. Go/no go meeting on the marquee will be held 5th May. Option 2 = Hold event in club (max 150 people) Agreed to offer a pay in 3 instalments option on website. Coaches to take Square payments on Saturday after the game. Youth teams confirmed as wanting marquee 6-9pm on the Friday& 12-6pm Sunday	LD/All
Awards to be given at Ball. Need to get all trophies returned / votes on awards/engraving to be completed. Need all trophies back by end April. Martin looking to get votes from Gary/Simon on who wins what. Martin to co-ordinate.	SJ/All
AOB	
Hayley to do one more Newsletter this season. Material required. Can use AGM reports.	SF
Agreed not to do Sittingbourne Carnival this year but arrange a family fun day on 30th August	TBC
We need to make back up plans for next season for food for the 2s team	DG
Alex asked to confirm U12s training day next season – Simon to confirm training days for all sections for season 2026/27 by next committee	SF
DH wishes to stand down as Secretary at end of season. Natasha Jeffery to take up basic secretarial duties. Other duties to be discussed and absorbed in new org structure that CN is working on	
Last game of the season is 2pm kick off this Sat 25/4/26 against Brockleians. Confirm with referee . Social afterwards at the Three Hats	

Next meeting 8pm 18/05/26 at Club