



Sittingbourne RUFC

Est 1976

Gore Court Cricket Club, The Grove, Key Street,
Sittingbourne Kent ME10 1YT

SRUFC Committee Meeting Monday 18th May- in person

Present

Martin Clark (Vice-Chair) David Hall (Secretary), Simon Fudge (DOR), Deane Gaunt (Membership), Steve Jeffery (Chair), Chris Nutley (Vice-Chair), Natasha Jeffery (Trainee Secretary) Lucy Davies (Social), Gary Miller (Head Coach), David Hicks (President) Chloe Tyler (Women's rugby), Luc Jeffery (social media)

Apologies/Distribution List

Jack Miller (U9/Women) Al Sharman (Junior Chair) James Fassenfelt (Treasurer)

Matters Arising	
Tour going ahead to Poland . Luc to circulate "extra" insurance for alcohol related incidents as insurance covers game injuries only. 23/24 players confirmed going.	LJ
Committee Matters	
Committee Action Plans agreed we will revisit next season.	
Need to set up Sub-Committees for new Club Delivery and Management/Business. Need list of roles to be filled. Hayley agreed to write job descriptions.	Exec
Possibly contact Swale Volunteer Service (swalevs.org.uk). They can post events. Hayley to revise description after Roger visit	Hayley
AGM confirmed as Tuesday 02/06. Return reports per WhatsApp to DH by 27/05. DH to send out list again.	SJ/DH/CN
GCCC Update	
Need to give 4 months' notice to leave & re-negotiate evening training rates when we leave	SJ
Comms/Website	
SFM interview held. Updates given to the DJ- waiting an answer . Need to agree what they are doing with us in 2026/2027 season	CF/SF
U12/U13 have provided match reports for Facebook page and very well received by players, so need to repeat for other age groups.	Junior coaches to Luc
Finance	
Outgoings for 2026/2027 season on kit is currently £5.5k - £1.8k is match balls. Costs include nutrition & tape. Simon to order	SF/JF
Adult subs income £9,126 (total last season £8,914); Juniors £13,530 (£11,595); Donations/Sponsorship £36,120 (£14,834); total income £60,091 (£38,716); expenditure £53,021 (£36,554); total funds £19,177 (£12,108)- figures as 15/05	CN/Martin
MOU & contract required with Anchs for the U14s team to include agreed membership payments. SRUFC proposal is that parents pay the Anchs membership direct. Liaise with Greg	GP/CN
Buy a brick- QR code to be added to menu leaflet on tables at ball (check link is working)	LD/DH
Martin is putting a pack together on what the coaches get for volunteering such as Volunteers' Day, free VPs lunch etc. Discussed about using the Akuma" kick back" to provide a volunteer top or similar. Can we also put a length of service award out there on the newsletter? 18/05- Agreed Volunteering Day to be held after AGM	MC/HC



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Playing/Coaching Update	
• Round up of a fantastic season to be provided at the Ball .	GM/SF
• T1 rugby starting on May 29 th . Luc to share again on socials	SF/ LJ
• Registration for Pro-active renewal is submitted. Steve to speak to Tonka on whether he is group admin and if so, can he make Chris/Simon Group admin	SJ
Minis/Juniors	
• EK Mini and Junior Fixture meetings attended to initiate fixture list for 26/27. No U15, U16. Hope for U17/U18 Colts	AG
• Junior Presentations Friday 22 May evening, Mini Sunday 24 May from 12 noon.	
Women's Rugby:	
• 4 new members have signed- now up to 15 adult players. Pre-season training to be arranged	
• Discussion on membership fees- Maidstone is £5pw- Chloe believes preference will be an annual membership- to be agreed / continued offline	CT/CN
• Simon to test out SPOND & GMS with the ladies' team and see which is the most user friendly	SF
• AGM report required from Chloe (with a note on the holding position that we will circulate further information on ladies membership when agreed)	CT
• Report on the ladies' season to be sent to Hayley for inclusion in the end of year newsletter	CT
• Physio/1 st aider still required	
Development Update	
• Dave/Steve visited recently, we look on track for 2026/2027 season. Legal Documentation submitted by Nutley.	SF/CN
• U8 parent has offered to install industrial kitchen	
Equipment	
• Agreed old scrum machine is to be taken to new club and painted. Duffy to look at old generator	SJ
• Simon requested £4K for Junior equipment replacement and £5.5K for Senior budget next season.	SF
Recruitment (not updated from 21/04)	
• Check we have the two teardrop flags in the undercroft. Martin has Canva subscription. James/Jamie to arrange production?	DH
Sponsorship	
• Luc to speak to Hayley on sponsorship package and post on social media	LJ/HC
• Can we add the sponsorship link to The Ball leaflet or is it too late?	LD?
• We have circa 300k views on social media so our sites are growing, need to exploit this	
• Can we sell the new club pitches / stadium name to a sponsor?	SJ



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Safeguarding and First Aid (not updated from 21/04 meeting)	
Need to look at other options for a 1st aider. Simon to stand in for now until we can source one	SF
Need First Aider for 2nd XV. Nutley, Dan Moore and Jamie G qualified, but best to have non-player, still looking to secure a non-playing First Aider.	
Simon to check first aid qualifications. Look to run new course. Nobby run for approx. 12 people last time, Simon to check with Nobby on availability. Refresh First Aid kits for most age groups. 1st game of season SF will refresh kits with coaches. L3 & above external courses count as 1st aid	SF
Coaches Handbook issued. There are a lot of useful links to RFU docs.	
Social (The Ball)	
191 tickets sold	
Ordered pumps/chiller direct – cost £350. Lucy to be re-imbursed	JF
Marquee company to start setting up Wed 8am, Steve to meet them	SJ
Simon to set up Starlink on Friday afternoon	SF
Security organised for Friday night (Harry/Ben Teeder) 11pm to 8am Sat night is Hayden Duffield +1 tbc. 2am to 9am Need to confirm final arrangements with them. Agreed £100ppn	SJ/JF
Volunteers required for various heavy duties from 2pm Friday, set up from 10am Sat , clean up from 10am Sun and also Sun eve. Tash/Steve to go over for glass collection BH Monday.	All
Dave to collect fridge from squash club, freezer from Lucys & provide his fridge (Friday) Steve to collect & provide a blue bin & collect Simons blue bin also	DH
Lucy to order 2 x ice delivery Saturday. Need ice Friday/Sunday (tbc?)	LD
Martin to provide run list of awards and speakers so we can line them up & keep it moving on the night	MC
AOB	
Hayley to do one more Newsletter this season. Material required. Can use AGM reports.	SF
Blazer deadline to order is 2nd June- to be re-circulated	LJ/SF
We need to make back up plans for next season for food for the 2s team	DG
Gary to speak to Chalkie on his proposal to buy us a 5G Veo machine	
Alex asked to confirm U12s training day next season – Simon to confirm training days for all sections for season 2026/27 by next committee	SF

Next meeting date was not confirmed- tbc