



# Sittingbourne Rugby Club

Est. 1976

Gore Court Cricket Club, The Grove, Key Street,  
Sittingbourne Kent ME10 1YT

## AGM of Sittingbourne Rugby Club

Tuesday 16<sup>th</sup> May 2023

PRESENT - See attached list of attendees

1.	<p><u><a href="#">Welcome and Apologies</a></u> C. Nutley welcomed all and accepted apologies from G. Catlin, R. Hincks, J. Nightingale and A. Sharman</p>
2	<p><u><a href="#">Minutes of AGM 23/05/2022</a></u> There were no items raised for discussion from the minutes of the last AGM, therefore they were proposed by Fred Nash and seconded by Owen Nightingale and accepted as a true record.</p>
3.	<p><u><a href="#">Lottery Draw for April</a></u> 1<sup>st</sup> Winner – Jack Otter 2<sup>nd</sup> Winner – Ada Wilson 3<sup>rd</sup> Winner - James Fassenfelt</p>
4	<p><u><a href="#">Minutes of AGM of SRUFC Limited company</a></u> The minutes of the AGM held on 15<sup>th</sup> April 2023 are attached and approved.</p>
5.	<p><u><a href="#">Presentation of Accounts</a></u> J.Fassenfelt reviewed and discussed the club's annual record of accounts. Please refer to the attached for a full breakdown of income and expenditure. To summarise:</p> <p><b><u>Income</u></b></p> <ul style="list-style-type: none"><li>• Junior Memberships are up from £20510 to £22801.</li><li>• Senior memberships are down from £8603 to £8068.</li><li>• Social memberships down from £1489 to £1354</li><li>• Donations have increased from £10428 last season to £13983, thanks to our primary sponsors Mainstream, APM metals, County Surveyors and Valuers, Owen Nightingale, The Beach Hotel, and several other small donations. Many thanks to all of them</li></ul> <p><b><u>Expenditure</u></b></p> <ul style="list-style-type: none"><li>• £2913 for Sports Therapist cost</li><li>• £13991 to GCCC for membership fees</li><li>• £7190 miscellaneous costs</li><li>• £1209 for kit</li><li>• £698 Stripe fees</li><li>• £1747 food costs (post match)</li></ul>



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	<ul style="list-style-type: none"><li>• £3179 for Junior presentation nights and trophies.</li></ul> <p>At the end of the season the club has bank balance of £22,212 in the current account.</p> <p>S. Jeffrey asked if it was possible to move the Fund Raising account to a higher interest account. This can be looked into.</p> <p>M Hobson asked if there was also a Balance Sheet for the Friends of SRUFC Fund raising account. This has not been done for the AGM, but RD undertook to arrange this.</p> <p>The accounts were proposed by S Jeffrey and seconded by M Hobson</p>
6	<p><u><a href="#">Election of Officers</a></u></p> <p>The following officers have agreed to remain in office:</p> <p>President – Roger Down, proposed by Steve Jeffrey and seconded by Owen. Nightingale Chair – Chris Nutley proposed by Fred Nash and seconded by Cameron Donaldson Vice Chair – Bob Broderick, proposed by Gary Smith and seconded by Jake Jeffrey Treasurer – James Fassensfelt, proposed by Gary Miller and seconded by Matt Hobson Club Captain – Paul Prett, proposed by Ben Simmons and seconded by Sean Talbot</p> <p>Secretary - Wilma Down is stepping down as Club Secretary but will continue to manage International Ticket sales if required. The position will be advertised.</p>
7.	<p><u><a href="#">Appointment of VP's</a></u></p> <p>The following were nominated and unanimously voted in as Vice Presidents:</p> <p>Matt Hobson Ada Wilson</p>
8	<p><u><a href="#">Membership fees</a></u></p> <p>There will be no increase in membership fees this year. Those players who paid an extra £40 last year for the additional players kit will be offered either the same option this year, or a refund of £40 from this year's fees.</p>
9.	<p><u><a href="#">Proposal Received – see attached job description</a></u></p> <p>The proposal to amend the Club Captain job description was previously circulated. The role is to become more of a figurehead, providing a link between Senior and Junior/minis, and also between players and the committee.</p> <p>The holder of the position will also be expected to reinforce club standards and values at all times and to be a role model for all age groups.</p> <p>The proposal was agreed, proposed by Chris Nutley and seconded by Paul Prett</p>



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10	<p><u><a href="#">Chairmans Report – please see attached</a></u></p> <p>C. Nutley reviewed his previously circulated Chairmans Report. There was discussion around the new league structures, as explained by G Miller and S Fudge. The new tackle height laws were also discussed, and how this will be implemented via the KRFU. Training will be available via sessions at the club. Please read the full report for more information.</p>
11.	<p><u><a href="#">Coaches Review by G Miller - see attached Reports</a></u></p> <p>The reports for both Youth and Senior Sections is attached.</p>
12	<p><u><a href="#">Any Other Business</a></u></p> <ul style="list-style-type: none"><li>• S. Talbot offered his thanks to the Committee and all of the Senior Coaching Team.</li><li>• C. Donaldson advised of a fundraising Golf Day being held on 14<sup>th</sup> July, please see him if you wish to take part.</li><li>• M. Hobson asked if members will still have input into the workings of the new club when it opens, and a say on how the money is to be spent. R. Down confirmed yes.</li><li>• R. Down advised there are still spaces for the Club Dinner on 27<sup>th</sup> May. See him for details.</li><li>• S. Fudge asked if Volunteer roles are still being advertised? C, Nutley confirmed they are, and L. Griffin has been working on this, however there has been a very poor response to her efforts.</li><li>• C. Donaldson feels we need to encourage more younger members to get involved in the club and social activities. This was agreed. He will take the initiative and co-ordinate this, preferably via social media platforms. S. Jeffrey would like to see more physical advertising, i.e. flyers, adverts on roundabouts, bill boarding etc.</li><li>• S. Jeffrey confirmed the date of the social outing to Calais on 22<sup>nd</sup> July, cost is £60 per head, to include transport and a T-Shirt. Confirm your attendance asap with him.</li><li>• R. Down confirmed 6<sup>th</sup> August as the whole club family day, which will include live music from 5pm till 7. We will also be taking photos of teams with the new shirts which should be in by then. Volunteers are required. B. Creasey, J. Hobson, C. Donaldson, S. Talbot and L. Griffin offered their help – many thanks to them.</li></ul> <p>There being no other business the AGM was closed at 9.07pm</p>

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## Annual Report

16<sup>th</sup> May 2023

### 1. Introduction and Chair's report – Chris Nutley, Club Chairman

As we approach our 48<sup>th</sup> year of existence and my own 23<sup>rd</sup> of being on the committee, I do not remember such a tough time for rugby numbers. This is despite the women's game growing from strength to strength. Playing numbers are down globally and dramatically in particular with men's numbers falling by nearly two thirds. Unfortunately, this is also evident in our own ability to put on regular games within the lower means teams of the club. The pandemic disruption caused massive changes in the country's sporting habits which has had a knock-on impact on all sports. As a committee we hope we have now been through the worst of these times and with many clubs falling away we certainly appear in better shape than others. We will be looking at our recruitment across the club both on and field this coming season.

Starting with senior men's – a clear knock-on of the current state of the game is the league restructuring. The RFU's new plan which sees 2nd XVs enter the league structure has caused a lot of confusion and discontent, with many clubs still airing their disapproval. A steady stream of clubs are now opting for non-league rugby for the first time certainly that I can remember. Our own first XV league had been within a trial league structure which again added further confusion. We await news from the RFU around the trial but I for one hope it remains just that. That said I am also very pleased that the first XV gained promotion into Counties 3 Kent. All involved should be exceptional proud of themselves, as we as a club are of them and the efforts gone in by all involved. It would be remiss of me not to mention Dave Pratt as DOR within this. Unfortunately, Dave has now resigned from the club for reasons I do not want to go into at this time. I still would like to thank Dave along with Gary Miller, Simon Fudge, Pal 'Nobby' Clarke and Chris Laws for the coaching and support they have provided the senior men's this year. Looking forward to first XV season in the new league, the second XV remain in the same league as well as the clubs social and veterans getting more games for next season.

Next season will see the new tackle height laws introduced and the club is already in contact with the RFU around sessions at the club. Coaches and players please keep your eye on the website and social media sites for more details soon.

This year saw the club start down the path of developing a women's team. I am really pleased how this has ended up going from our very first nervous moments waiting to see if we would get enough interest to moving through the season developing the players and slowly introducing elements of contact through the year. The plan is obviously to keep this going with the aim of arranging games next year. This is another area that would not be possible without the volunteer coaches hard work and dedication so again my appreciation goes to Jack Miller, Jamie Gash and Marc Powell for being there week in week out. Marc also helping to lead the charge around the girls' side. More work is clearly underway but with our first ever girls only schools tournament this year things are looking brighter.

Our youth teams remain the life blood of the club and this is to our credit continuing in similar numbers to previous years. The section remains strong despite missing some key personnel at the committee level. David Hall again deserves a special mention for on-going commitment to the club. We have again this year put on tournaments for local schools throughout the year and engaged well with the schools and area games leads. This of course would not be possible without the fabulous work of George Catlin, again a stalwart of the club keeping the engagement with the schools at the forefront of the clubs offering. The coaches within the mini and youth area again deserve special thanks as they are committed to the club week in and week out.



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Off the field, via the committee I launched a number of focus areas to improve key topics. These are undertaken by the subject leads and spell out the seasonal plans. This in the main stemmed from some of the accountability comments in last year's AGM. As a result the committee have delivered on a number of these plans and we can be proud of the work achieved throughout the season. These plans will continue for next season and are available using the club's website, these will break down the areas we plan to deliver.

We had a number of launched initiatives aimed at improving our club's visibility, both the playing side and the off field side. We achieve a very good amount but do not shout about it enough, my thanks for this goes to Adam Broderick and Luc Jefferies.

This year we also introduced the club lottery. This is a fundraiser designed to raise funds to help with the furnishing of the new club (more on this later in the document). My thanks to Bob Broderick around this. A number of these type of initiatives have tried and failed over the years and this is now producing much needed income as well as some winners, myself included.

Again, as a club we continued our work with charity organisations, with the Wooden Spoon one of our charity partners we helped open a wellbeing wing at Meadow Fields School, partly funded by the efforts of our members. We held an Anthony Nolan day with our Vice-Presidents lunch and an amazing sixteen people signed to help a very worthy cause, thank you to each one of you, this was one of their single biggest sign ups this year!

We again continued to remember and represent our fallen by continuing to work with Charities like MND and East Kent Hospital Charity.

I am also pleased that our governance passed the health check and our disciplinary committee continue to be a shining light gaining praise from the RFU.

Over the past five years we have tried to build on a main objective of the #oneclub ethos. This feels to have eroded slightly and with all honesty needs more focus and work – we need to focus more on the integration of Saturday and Sunday rugby, we need to communicate better between committee, coaches, players, volunteers and spectators – this will be a renewed focus over the next seasons and I believe one we can build on, particularly with more committed volunteers. This handily brings me on to volunteers. We have some outstanding ones within our great club and some of which are already called out above. As a club we cannot survive without the input and time of volunteers. My thanks go out to each and every one of you.

This is also representing one of my biggest concern areas, simply put we cannot continue to lean on and ask more from so few people. I like others put well over 30 hours a week into our club. This is for nothing more than for the love of the badge and to give something back to the club and to rugby. With a view to gaining more volunteers, this year we introduced some questions into our membership forms regarding being more active volunteers. I am saddened to say the uptake was less than 1% of the club's totals. Without more volunteers we can not continue to provide the service as now nor increase the offering to our members - we as a club have very grand plans and dreams, some of which are within grasp, we must match this with more people willing to offer more than opinions. If you can spare some time, please get in contact as we have a raft of jobs that need doing.

I have unashamedly borrowed this from a fellow rugby club:

*This is a story about four people named Everybody, Somebody, Anybody, and Nobody. There was an important job to be done and Everybody was sure that Somebody would do it. Anybody could have done it, but Nobody did it. Somebody got angry about that because it was Everybody's job. Everybody thought that Anybody could do it, but Nobody realised that Everybody wouldn't do it. It ended up that Everybody blamed Somebody when Nobody did what Anybody could have done.*



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Financially, with the assistance of sponsors, volunteers, members and committee, we remained very much in the black. Our overall financial position is promising with good new streams now live. For other revenues we remain positive that the funding for the new club can in a big way be self-funded. Membership prices I pleased to confirm will remain as per this season so again we will be offering competitive rugby at the right price throughout the club.

As a committee our roles are all aimed at ensuring we are going in the right direction and for the right reasons, we are keen to ensure we progress towards fulfilling our ambitions but not by losing our identity as a club. We need to keep hold of the grassroots mentality and be prepared to put in time for each other on and off the pitch. We will make mistakes but without trying we would never know what is right. As part of a dedicated committee we remain focused that together we can achieve great things.

Finally, I'd like to thank each and every one who can make our club a pleasure to be part of. From the committee, vice-presidents, sponsors, players, parents, spectators and of course all volunteers, you are all very much appreciated. I look forward to next season.

## 2. Youth Rugby – David Hall, Youth Secretary (on behalf of Youth Chair)

Will be available for the AGM

## 3. Senior Playing Report – Gary Miller, Head Coach

The 2022/23 season has seen success from both senior teams. Training and availability of members has increased with many new faces coming from the community, age grade rugby and our new links with the army, joining the senior teams and donning the Blue and Yellow. Sittingbourne rugby club has provided approximately 2094 training man hours and 3060 playing manhours to its senior members. As a senior squad the club has played 37 games across the county scoring over 800pts.

### Senior 1<sup>st</sup> XV team Stats COUNTIES 4 KENT - 2022-2023

- Played 18 League games – Won 16 Lost 2 with undefeated streak of 12 from November 5<sup>th</sup>
- Scored 564 Points (333 away and 231 at home) an average of 35.25 per game.
- Conceded 173 (75 at home / 98 away) an average of 10.61 per game.
- With 26 different try scorers
- Top try scorer: Jacob Smith 14
- Top points scorer: Jack Miller 126
- Finishing 2<sup>nd</sup> in the table, 6 points behind the table leaders and 16 points in front of third place the Senior XV1 secured promotion to Counties 3.

### Senior 2<sup>nd</sup> XV team Stats RURAL KENT A - 2022-2023

- Played 15 League games – Won 7 Lost 8. In a new format league playing against 2<sup>nd</sup> teams from some of the county's biggest clubs.
- Scored 321 points (241 at home, 80 away)  
Conceded 324 points (140 at home, 184 away)
- Finishing 6<sup>th</sup> of 9 in the table, 3 points behind 5<sup>th</sup> place the Senior XV2 secured their place in Kent Rural A out of the relegation zone.



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A very good performance in a very tough league.

## Senior 3's/Legion XV team

Disappointingly we only managed one run out for the 3's this year against Ashford Barbarians this year resulting in a 17 – 7 loss away, but hopeful of getting the Legion out next season.

**All in all, a very successful season for SRUFC.**

## 4. Development – Roger Down, President

We have no surprises to offer you at present. We continue to share the developer's frustration at what seems to be a never-ending process.

On 17 April this year, the determination of the reserved matters laid down in the Section 106 (planning conditions) should have taken place. In the event and in spite of the fact that the scheme has received outline planning permission, the planning officer has decided to refer the rugby club development back to the planning committee. The reason given is that there have been a number of objections raised, notably by Borden Parish Council. The issue is now to be considered at planning committee after the forthcoming election, so in reality not until the end of May at the earliest.

The developer remains optimistic that they are able to respond to the objections raised so we just have to wait and see.

I know that it seems never ending, but I'm sure we will get there in the end. In the meantime we continue in our efforts to raise funds for the equipping of the new facility for which your continuing support is much appreciated.

## 5. Finance Update – James Fassenfelt, Treasurer

### SRUFC Financial Report for the 22/23 Season

#### Cash Position:

The club ended the 22/23 season with £21,388 in the Santander bank accounts and £1,137 of cash floats. Of these funds, £3,125 is owed back to the RFU, £2,643 is owed over to the fund raising account, with smaller amounts collected for junior tours and club lottery funds. Net funds available to the club is £16,535, a £2,173 increase in available cash over the season.

#### Income:

Memberships collected for the season are summarised in the below table:

	22/23 Season	21/22 Season
Seniors	8,068	8,603
Junior	13,378	10,418
Social	1,354	1,489
<b>Total</b>	<b>22,801</b>	<b>20,510</b>





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Donations had increased from £10,428 last season to £13,983, with primary donations from Mainstream (£5,500), APM Metals (£3,000), Surveyors & Valuers (£2,000), Owen Nightingale (£1,227) and Beach Hotel (£1,000), plus several smaller amounts.

## **Costs:**

Payments to GCCC this season were £13,991, last season was only £3,758 as an extra £10,000 had been paid over in 20/21 season to enable the bungalow to be refitted.

Miscellaneous costs included £2,583 for outdoor, LED lighting for the training area, £1,220 in sponsor tickets and £779 for a drone.

The sports therapist costs for this season amounted to £2,913, which included £2,600 for Neil Clark for this season and £313 for last season as an estimate had to be made for the last set of accounts.

Junior presentation costs, plus trophies and medals for tag-festivals cost £3,179.

## **Profits:**

Overall this season turned a profit of £2,293



Club Accounts -  
Final - 22-23 Season



## SRUFC YOUTH SECTION REPORT 2022-23

The Club Youth Section has had a successful season with squads at all age groups from Under 6/7 to Under 17 except for Under 10, with an impressive 161 players as paid-up members.

The Mini teams played friendly matches and took part in festivals at Medway, Canterbury, Folkestone and Rye as well as East Kent and Kent Festivals at various locations and the East Kent festival at Canterbury. This season we hosted the East Kent Under 11 Festival at Gore Court with 12 teams taking part. We are especially proud of the work Marc Powell and Glen Matthews (Under 11's) have done to promote girls' rugby and congratulations to Elizabeth Powell for being elected to the Advisory Board of the Girls' Rugby Club. We are also very grateful for all the efforts of the other Head Coaches Jack Miller (Under 6/7's), Alex Green (Under 8's) and Chris Clarke (Under 9's) and welcome to Martin Clark and Greg Phelps in the Under 9's.

The Under 12, 13, 14 and 15 squads played friendlies as well as Kent Waterfall and League matches. These gave the opportunity to play some of the top teams in the County and the U13's excelled in winning all three of their league matches. The Under 16's played league and friendly fixtures and went on tour to Gloucester, watching local derby Gloucester v Bath and then played Bredon Star Rugby Club. The Under 17's were down on numbers, as was the case with many clubs at this age group. Nevertheless, they played a programme of fixtures including blended games with Whitstable, Folkestone and Dartford Valley, while players transitioned into the senior teams.

A big thankyou is due to all our Junior coaches and staff, particularly Head Coaches Adam Youens (Under 12's), Ada Wilson (Under 13's), Chris Tombs (Under 14's), Mark Gosling (Under 15's), Paul Prett (Under 16's) and Al Sharman (Under 17's). Sadly, Ada, Mark and Paul are standing down after guiding their age groups from the very beginning, and we are hugely grateful for their contributions both on and off the pitch. We are also grateful to Gary Miller, Paul Duffield and Metin Faik, respectively, for stepping in to take their places.

George Catlin has continued to drive a successful schools programme. Ten schools took part in our annual Tag Festival for Years 5 and 6 boys and girls in May. In October we ran a taster session for Years 2 and 3 children from 12 local primary schools with a Bring-a-Buddy day at the Club the following Sunday. Despite rain and a teachers' strike, we held four Swale Shield competitions for Years 7, 8, 9 and 10 pupils at up to six of the local secondary schools. In an exciting new venture we held our first Girls' Festival. In the end we had only three teams take part, but it was very rewarding to see how the standard improved during the afternoon, and definitely something to build on in the future.

Despite all the positives, there have been negatives. With the number of players we have, we always need more coaches to volunteer from parents and elsewhere in the Club. Perhaps our biggest problem at the moment, however, is the withdrawal of coaching courses by the RFU. There are signs this is being recognised at County level, and we also hope to organise some basic sessions for new coaches and CPD courses within the Club.

**Sittingbourne Rugby Club - 22/23 Season @ 05/05/23**

	Accounts 22/23 Season	Accounts 21/22 Season
<u>Income</u>	£	£
Memberships - playing	8,068	8,603
- social	1,354	1,489
- Juniors	13,378	10,418
Donations/Sponsorship	13,983	10,428
Clothes sales	42	758
Other Income	104	349
Total Income	<u>36,724</u>	<u>32,231</u>
<u>Expenditure</u>		
GCCC	13,991	3,758
Miscellaneous Payments	7,190	3,995
Stripe Fees	698	631
Tournament/League Costs (Juniors)	920	700
Sports Therapist	2,913	5,000
Kit	1,209	2,727
Coaching Courses	137	75
GCCC Equipment	756	1,175
Equipment	438	0
RFU Tickets for Sponsors	0	1,184
Food Costs	1,747	1,355
Shop Purchases	1,255	0
Presentations and Trophies (Juniors)	3,179	2,439
Fund raising from Prior Year	0	20,000
<u>Total Expenditure</u>	<u>34,431</u>	<u>43,039</u>
<u>Profit / (Loss)</u>	<u>2,293</u>	<u>-10,808</u>
<u>Balance Sheet</u>		
Bank Funds	21,388	16,256
Cash Floats	1,137	1,635
Unallocated Stripe Funds	-0	-0
Prepaid Presentation Night Costs	250	50
Owed back to RFU	-3,125	-3,125
u15s Tour Fund	0	-454
u13s Tour Money	-81	0
Monies owed to Fund Raising account	-2,643	0
Club Lottery Funds	-391	0
Total	<u>16,535</u>	<u>14,362</u>
Funded by:		
Profit Brought Forward	14,362	25,170
Profit in year	2,173	-10,808
Total Funds	<u>16,535</u>	<u>14,362</u>

## Income Analysis - 22/23 Season

	£
Donations/Sponsorship:	
Mainstream Donation	4,750
Donation - APM Metals - New Shirts	3,000
Sponsorship - Surveyors & Valuers	2,000
Beach Hotel - Sponsorship	1,000
O Nightingale Sponsorship	975
Sponsorship - Mainstream	750
Club Dinner Donation - Martin Killick	500
KCRFU Reboot Grant	400
Boxing Day Charity Donations for MND	326
Sponsorship - O Nightingale	252
F Nash - Social Membership & Donation	30
	<u>13,983</u>
Other Income:	
Interest	20
Reclassify tour funds classified as Food Sales in 21	-348
Tournament income	432
	<u>104</u>

## Cost Analysis - 21/22 Season

£

### Miscellaneous Payments

Outdoor LED Floodlight	2,583
Six Nations Tickets - Sponsors Tickets	1,220
N Stockdale - Veo Payment (drone)	779
Club Dinner Costs	500
Senior Trophies - 21/22 Season	355
Wooden Spoon Six Nations Dinner - 5 tickets - 27/01/23	325
Autumn International Tickets - Martin Bloomfield free tickets	264
Club Dinner Refunds	200
VP Dinner - Drink	150
P Thompson - Defibrillator battery	150
P Thompson - Defibrillator battery	150
Donation in memory of M Devine	75
Bouncy Castle Hire - August Funday	70
Proactive Annual Subscription	60
KCRFU - Club Annual Membership Fee - 50%	50
KCRFU - Club Annual Membership Fee - 50%	50
Kent County RFU - L Jeffery disciplinary fees	50
KCRFU - Kent Rural A League Fees	35
KSRFUR - Luc Jeffery referee course	30
KCRFU - Kent Cup Vase Entry Fee	25
RFU - Fine for not submitting match card on 15.10.22	25
RFU - Fine for not submitting match card on 07.01.23	25
Advert in Avenue Theatre Programme	20
	<hr/>
	7,190
	<hr/>

### Equipment

Crash Mat / Resistant Bands	820
First Aid - Tape	389
	<hr/>
	1,209
	<hr/>

### GCCC Equipment

KSRFUR - Inv5234 - Referee fees 24/09/22	42
KSRFUR INV 5383 - 01.10.22 & 15.10.22 - 1s & 2s	126
KSRFUR INV 5444 - 05/11/22 & 26/11/22 - 1s & 2s	168
KSRFUR - INV 5523 - Referees - 4x matches Jan-23	168
KSRFUR - INV 5564 - Referee Feb-23	126
KSRFUR - Inv 5606 - referee fees Mar-23	126
	<hr/>
	756
	<hr/>

**Bank Rec @ 5th May 2023**

£

Bank Balance @ 5th May 2023

22,265.06

Payments not cleared bank

M Powell - minis food

-52.55

Receipts not cleared bank

Cash book balance @ 5th May 2023

22,212.51

## Fundraising P&L - 22/23 Season

	£
<u>Contribution from Activities</u>	
Club Share of lotto funds	2,005.00
New Years Eve Party	435.00
VP Day - Fund raising	425.00
Lotto donations	206.25
Senior Food 15/10 - Fund Raising	30.00
<b>Total</b>	<b><u><u>3,101.25</u></u></b>
<u>Costs</u>	
SBC - Club Lottery Annual Licence Fee	20.00
VP Dinner Food	67.39
R Down - VP Dinner Food	37.50
S Jeffery - New Year's Eve purchases	159.38
Six Nation Tickets - England vs Italy - Raffle P	174.00
<b>Total Costs</b>	<b><u><u>458.27</u></u></b>
<b>Total Contribution to Fundraising</b>	<b><u><u>2,642.98</u></u></b>



## Club Captain Job Description

### Role purpose

To act as the role model at the club, acting as the link between players and the administration and in such a role representing the views of players.

### Key aspects of the role

#### 1. Liaise between players and administration

Represent players on the Management Committee and Disciplinary Committee; ensure all players are aware of codes of behaviour on and off the field; inform the players of administrative arrangements and encourage players and other club members to get involved with voluntary work and social activities at the club

#### 2. Club and RFU values lead

Be part of committee meetings, help to ensure and instil the core values of rugby are properly considered during decisions making.

#### 3. Wider club role

Be the face of the senior section for the mini/junior section. Encourage full integration between age groups and transition of players through the club, also looking at various initiatives like senior players becoming assistant coaches on Sundays with younger players.

#### 4. Senior Section

Be the initial point of contact for new members, and lead, advise and support fellow team mates. Ensure the views and selection policy of the senior section are upheld, be initial point of contact for coaches and players alike, in order to ensure a transparent view of the process and that it maintains feedback in order to aid player development.

### Is this role for you?

If you are familiar with the club and players, committed to fair play, enthusiastic and dedicated with good communication skills, you could hold an extremely enjoyable and respected position.





**ANNUAL GENERAL MEETING on 15 April 2023**

**In Attendance:**

Roger Down  
Chris Nutley  
Robert Broderick  
James Fassenfelt, Treasurer  
Wilma Down, Secretary

The minutes of last year's AGM were agreed.

Given the company is not yet trading, accounts and treasurers report are not in existence. Therefore no club auditors are as yet required.

Robert Broderick has been added to the company directors list.

The treasurer undertook to set up a new bank account for the company with a requirement for 2 signature transactions (any 2 of the 4 directors).

No elections or appointments to director posts were made.

No further business was conducted.

These matters will be reported to the AGM of Sittingbourne Rugby Club.

Signed

Roger Down